

Jefferson County Community Partnership

BOARD OF DIRECTORS AGENDA

Festus, MO

Tuesday November 7, 2023, at 11:30am

The mission of the Jefferson County Community Partnership is to achieve positive results in Jefferson County by identifying concerns, locating resources, and facilitating change through community collaboration.

***Underlined items will require a vote**

- I. **Call to Order ~ Donna Litton (President)**
- II. **Welcome and Introductions ~ Donna Litton (President)**
- III. **Visitors and Guests (5 minutes per person)**
Larry Hostetler, The Salvation Army
- IV. **Secretary Report**
September 5, 2023, Meeting Minutes
- V. **Committee Reports**
 - A. Internal Affairs Committee-*Nathan Stewart*
 - 1. Financial statements as of August and September 2023
 - 2. Cash Disbursements as of August and September 2023
 - 3. United Way Grant \$100.000
 - 4. U4C Grant \$15,000
 - B. Governance Committee Report-*Linda Wolf*
 - 1. Review of Strategic Plan
 - 2. Board Roles & Responsibilities
 - 3. Committee workplans /calendar that specifies timing of, i.e.: Board retreats, evaluation of CEO, Strategic Planning, etc.
 - 4. Resignation of Kathleen Walke-Norris
 - C. External Committee Report-*Ben Brown*
 - 1. New JCCP brochure
 - 2. Facebook/Twitter accounts
 - 3. Promoting Safe Babies program
- VI. **Executive Director's Report**
- VII. **Old Business**
- VIII. **New Business**
- IX. **Adjourn**
Next meeting: Tuesday, January 9, 2023, at 11:30am

**Official Minutes of the Meeting
of the Board of Directors of the
Jefferson County Community Partnership
September 5, 2023**

The Board of Directors of the Jefferson County Community Partnership met in session on **Tuesday, September 5, 2023.**

Members present: Sheree Bell Nathan Stewart Donna Litton Margie Sammons
Linda Wolf Laura Schmidt Marty Boyer Ben Brown Sandy Brown

Members absent: Kelley Vollmar

Staff present: Tracy Smith Laura Ketchum Rebecca Murray (recorder) Ken Curfman

I. Call to Order

At 11:40 am, President Donna Litton called the September 5, 2023, Board of Directors Meeting to order.

II. Welcome

Welcome to new Board member Sheree Bell and new Community Service Manager Ken Curfman. Donna had everyone go around and introduce themselves; Board members went first, then other attendees to the meeting.

III. Secretary's Report

The July 21, 2023, Board of Director Meeting Minutes were included in the meeting packet for review and acceptance. Linda Wolf made a motion to approve the Minutes, seconded by Marty Boyer. After receiving a majority vote, President Litton declared the motion passed.

IV. Committee Reports

A. Internal Affairs Committee Report (Nathan Stewart))

a. Financial Statements for June and July 2023

Laura Ketchum presented and reviewed the financial statements for June and July 2023, mentioning items that were of interest or concern. Marty Boyer made a motion to accept the Financial Statements as presented, seconded by Laura Schmidt. Motion passed.

b. Check Register for June and July 2023

Laura Ketchum presented and reviewed the check register for June and July 2023. There were no conflict-of-interest disbursements. Nathan Stewart made a motion to accept the Cash Disbursements as presented, seconded by Margie Sammons. Motion passed.

c. CD #3 update

Tracy Smith provided information on CD #3. The 12-month CD is at Midwest Bank Center and will earn 5.3% interest. It was invested on August 24th.

d. Fiscal Policy Review and Fraud Matrix review

Laura Ketchum reported there are no recommended changes to the Fiscal Policies that were reviewed at the last meeting. The changes in staff on the Fraud Matrix were addressed by Laura Ketchum and also reviewed at the last meeting.

B. Governance Committee Report (Linda Wolf)

a. Annual Board Agreements/Conflict of Interest Forms

Linda Wolf confirmed that the Annual Board Agreements/Conflict of Interest Forms have been completed by nearly all of the Board members.

b. Board Orientation

An overview of the Board Orientation was presented, which was scheduled to occur immediately after the September 5, 2023, Board of Directors Meeting.

c. Organization Assessment Results

Linda Wolf discussed the Essential items rated as “Need Work” by the Governance committee, External committee, Internal committee, and Staff. Some items were discussed in greater detail.

- Governance Committee

Two options were discussed to address the By-Laws minimum number of Board members. One suggestion was the Governance Committee consider revising the By-Laws to recommend 9-12 members, instead of the current “strive to have at least 16 Board Members.” The second suggestion was the Board conduct a massive drive to recruit more Board members. This will be discussed further at the next scheduled Governance Meeting.

- External Committee

Tracy Smith stated the organization does not have a clear, meaningful written mission statement that reflects the “people served” by JCCP. It was discussed that some programs within the organization have missions that do address ‘who’ is served, but programs vary. The Board of Directors briefly discussed the possibility of a new logo and possible name change for JCCP, to reflect service beyond Jefferson County. This may involve a full retreat of the Board at a later date. Further discussion will be needed.

- Internal Committee

In response to the organization preparing cash flow projections, Tracy Smith stated the organization prepares the Fiscal year budget 12 months in advance. The budget cash flow projections are also dependent on whether the grants will be awarded for those years. After

DRAFT

discussion, it was agreed JCCP does cash flow projections, but not out too far into the future. The committee will examine this identified issue for further exploration.

- **Staff**

It was suggested staff investigate the United Way volunteer requirements for job descriptions and their defined role for volunteers as a guide to help JCCP improve in this area.

d. Remaining Committee Assignments

Linda Wolf explained the Governance, External, and Internal committees to new Board members. It was established last month that Ben Brown, and it was recommended to the Board that Sandy Brown serve on the External Committee, and it was recommended to the Board that Sheree Bell serve on the Internal Committee. President Litton agreed with the appointment recommendations.

C. External Committee Report (Ben Brown)

a. Ben Brown shared that the committee met and reviewed the JCCP current website and also reviewed a copy of the current JCCP brochure, which was provided to all Board members for review in their packets. Additional work on the brochure is still being discussed.

V. Executive Director's Report

a. Tracy Smith reported that the FY23 audit is under way and should be ready for review at the November 7, 2023, Board Meeting.

b. FY24 is starting well. HUB Readiness is focused on Early Childhood and JCCP has been working with Northwest School District on community assessments and parenting surveys, which indicate needs from parents with children ages 0-5 and area stakeholders. United Way (UW) promised contract will continue this work going forward, as well as a smaller grant through a contracted provider of Department of Elementary and Secondary Education (DESI). JCCP would be working as a part of a larger southeast region.

c. Hammers of Hope (HOH) has been completing home repair projects with the help of several area church groups and volunteers. A special thank you to program coordinator Mary Maberry.

d. The Parenting Network (TPN) has started some new work with something called Outcome Rate Card. The work supports many of our home visiting activities.

e. Youth Futures – A new contract has been signed after approximately 1 month of gap in services.

f. Safe Babies- The program is currently under-utilized, but efforts are being made to engage more

participants.

g. Diaper Bank and Period Supplies – The programs are still doing well.

h. LFPA – New Community Service Manager Ken Curfman has been employed to start the program to address food insecurity in a 6-county region.

VI. Old Business

a. Youth Futures \$70,988.00

Margie Sammons made a motion to accept the Youth Futures grant contract, seconded by Laura Schmidt. Motion passed.

VII. New Business

a. Year-End review Program Outcomes/Outputs

Tracy Smith discussed the current JCCP programs and presented the number of people served in the community. Also documented in the reports are a variety of program highlights, testimonials, and program outcomes.

VIII. Annual Evaluation of Executive Director

A motion was made by Nathan Stewart and seconded by Margie Sammons to move to closed session. (Closed Session-Chapter 610.021 of the Missouri Sunshine Law)

IX. Adjourn

After returning to open session, a motion to adjourn was made by Nathan Stewart and seconded by Margie Sammons. Meeting adjourned at 1:10pm

Jefferson County Community Partnership

Balance Sheet

August 31, 2023

ASSETS

Current Assets

Cash in Bank-Main Checking	\$ 33,866.07
Cash in Bank-Money Mkt	609,099.18
Cash in Bank-Debit Account	3,000.00
Petty Cash-Onsite	100.00
CD-#1 Midwest Reg **407	102,256.42
CD-#2 Midwest Bank **477	101,104.47
CD-#3 Midwest Bank **490	100,000.00
Accounts Receivable-Cash	28,287.98

CD #3
purchased
8-18-2023

DDA -1,705.00
HUB - 720.59
CC -25,862.38
28,287.97

Total Current Assets

977,714.12

Property and Equipment

Movable Equip-CC-Admin	58,473.25
Movable Equip-CC-Dept 20	2,814.78
Movable Equip-NF via MODOT	8,280.00
Movable Equip-JCX-JF	2,070.00
Movable Equip-TPN-state\$	4,347.60
Movable Equip-Educare	1,791.54
Accu Dep-Move-CC-Admin	(54,674.69)
Accu Dep-Move-CC-Dept 20	(2,774.51)
Accu Dep-Move-NFviaMODOT	(10,349.99)
Accu Dep-Move-TPN-state\$	(4,318.90)
Accu Dep-Move-TPNE-state\$	1,021.07
Accu Dep-Move-Educare	(1,644.06)

Total Property and Equipment

5,036.09

Other Assets

Non-Cash Negotiable Instrument	858.75
Prepaid Expenses	6,671.05
Prepaid Postage	199.45
Unemployment Reserves (All Dep	73,274.46

Total Other Assets

81,003.71

Total Assets

\$ 1,063,753.92

LIABILITIES AND CAPITAL

Current Liabilities

Deferred Inc CC-Admin	\$ 215.76
Deferred Inc M05 Capacity	5,854.34
Deferred Inc M15 SB-CTF	1,062.56
Deferred Inc M76 TPN-JF	14,467.25
Deferred Inc M70 TPN-D	25,717.35
Deferred Inc M71 TPN-UPS	3,500.00
Deferred Inc M51 HOH-S Farm	2,500.00
Deferred Inc M32 CBCAP	182.96
Deferred Inc M75 HOH-JF	12,116.04
Deferred Inc M53 HOH MMF 65+	28,138.85
Deferred Inc M84 MHFA	534.24
Accrued Payroll (All Depts)	9,278.24
SEP-IRA Payable (All Depts)	627.36
Taxes Payable (All Depts)	671.24
Accrued Leave (All Dept & Yrs)	34,615.54
Accounts Payable	6,041.39

Total Current Liabilities

145,523.12

Total Liabilities

145,523.12

Capital

Temporarily Restrict Net Asset	80,778.64
Unrestricted Net Assets	841,481.61
Net Income	(4,029.45)

Total Capital

918,230.80

Total Liabilities & Capital

\$ 1,063,753.92

Jefferson County Community Partnership - Income Statement
For the Two Months Ending August 31, 2023

Current Month Actual	Account Description	Year to Date Spent	Annual Budget	Actual % should be 16%
Income				
0.00	Non-Negotiable Cash Income	0.00	0.00	0
0.00	Fundraising Income	0.00	0.00	0
3.40	Other Income-All Depts.	3.40	3,000.00	0
842.28	Interest Income	2,842.79	14,921.04	19
2.50	Contributions-All Depts.	202.91	1,027.91	20
19,185.14	Grants-Other-All Depts.	35,229.36	203,741.53	17
26,582.97	Contracts-Govt	44,267.72	335,440.23	13
0.00	Contracts-Other	0.00	0.00	0
0.00	Sponsorship	0.00	0.00	0
0.00	Use of Prior Year Restricted	0.00	7,465.52	0
46,616.29	Total Income	82,546.18	565,596.23	15
Employee Expenses				
23,458.89	Salaries Expense	44,738.66	288,448.19	16
5,613.70	Tax, Health & 403 Expense	11,274.04	75,259.47	15
233.38	Workers Compensation	405.48	5,068.30	8
0.00	Unemployment Reserve	0.00	0.00	0
Occupancy Expenses				
0.00	Audit & Legal Fees	0.00	6,320.16	0
2,379.94	Other Contracts	2,881.97	10,291.68	28
692.59	Insurance Expense	1,561.43	8,232.72	19
1,850.00	Rent/Lease-Building	3,700.00	19,425.00	19
21.00	Security Expense	42.00	210.12	20
24.99	Office Supplies	63.15	1,425.48	4
279.94	Telephone Expense	559.88	2,939.40	19
305.71	Utilities Expense	582.42	2,907.36	20
Program Expenses				
370.74	Contracted Services	370.74	5,637.49	7
108.09	Postage & Delivery Expense	157.11	1,177.60	13
465.00	Direct Services	1,715.44	62,937.12	3
470.95	Program Supp & Advertising	470.95	3,916.25	12
0.00	Professional Dev-Conferences	0.00	0.00	0
0.00	Elec & Tech Equip	0.00	0.00	0
754.74	Travel/Meals/Network	782.78	9,936.75	8
0.00	Permits / Licenses	0.00	1,500.00	0
0.00	Fundraising Expense	0.00	0.00	0
37,029.66	Total Operating Expenses	69,306.05	505,633.09	14
9,586.63	Income Over Operating Expens	13,240.13	59,963.14	(22)
(276.40)	Unpaid Annual Leave	17,269.85	0.00	0
0.00	Depreciation Exp-Moveable	0.00	0.00	0
0.54	Interest & Bank Fees	1.08	54.00	2
0.00	Misc. Expense	0.00	0.00	0
0.00	Loss/(Gain) Disposal of Asset	0.00	0.00	0
0.00	(Over)/Short Post/Petty	(10.35)	0.00	0
0.00	Sales Tax - UNR	9.00	0.00	0
(275.86)	Total Non-Operating Expenses	17,269.58	54.00	31,981
9,862.49	Total Income over Total Expens	(4,029.45)	59,909.14	7

Regular Interest

*annual/larger payments!
- Blade 1x
- Microsoft - annual
- EE test - annual
- constant contract annual
typical HOT*

Jefferson County Community Partnership
Balance Sheet
September 30, 2023

Bank Balances as of Oct. 27, 2023
Checking & Debit - 21,006.34
Money Market & CDs - 899,313.31
Total Cash - 920,319.65

ASSETS	
Current Assets	
Cash in Bank-Main Checking	\$ 37,707.14
Cash in Bank-Money Mkt	594,792.58
Cash in Bank-Debit Account	362.65
Petty Cash-Onsite	100.00
CD-#1 Midwest Reg **407	103,416.26
CD-#2 Midwest Bank **477	101,104.47
CD-#3 Midwest Bank **490	100,000.00
Accounts Receivable-Cash	28,257.12
Total Current Assets	965,740.22
Property and Equipment	
Movable Equip-CC-Admin	58,473.25
Movable Equip-CC-Dept 20	2,814.78
Movable Equip-NF via MODOT	8,280.00
Movable Equip-JCX-JF	2,070.00
Movable Equip-TPN-state\$	4,347.60
Movable Equip-Educare	1,791.54
Accu Dep-Move-CC-Admin	(54,674.69)
Accu Dep-Move-CC-Dept 20	(2,774.51)
Accu Dep-Move-NFviaMODOT	(10,349.99)
Accu Dep-Move-TPN-state\$	(4,318.90)
Accu Dep-Move-TPNE-state\$	1,021.07
Accu Dep-Move-Educare	(1,644.06)
Total Property and Equipment	5,036.09
Other Assets	
Non-Cash Negotiable Instrument	358.75
Prepaid Expenses	7,118.98
Prepaid Postage	287.29
Unemployment Reserves (All Dep	73,274.46
Total Other Assets	81,039.48
Total Assets	\$ 1,051,815.79

HUB-360.27 ✓
DOA -620.00 ✓
CC -20,517.59 ✓
FURNACE -1,181.65 ✓
LEPA -5,577.60
28,257.11
Current due = 5,577.60

LIABILITIES AND CAPITAL	
Current Liabilities	
Deferred Inc CC-Admin	\$ 215.76
Deferred Inc M05 Capacity	5,854.34
Deferred Inc M15 SB-CTF	1,062.56
Deferred Inc M76 TPN-JF	2,062.98
Deferred Inc M70 TPN-D	25,717.35
Deferred Inc M71 TPN-UPS	3,500.00
Deferred Inc M51 HOH-S Farm	2,500.00
Deferred Inc M32 CBCAP	182.96
Deferred Inc M75 HOH-JF	6,922.82
Deferred Inc M53 HOH MMF 65+	27,099.32
Deferred Inc M84 MHFA	534.24
Accrued Payroll (All Depts)	11,615.58
SEP-IRA Payable (All Depts)	701.35
Federal Payroll Taxes Payable	4.14
Taxes Payable (All Depts)	844.19
Accrued Leave (All Dept & Yrs)	32,545.50
Accounts Payable	4,241.77
Total Current Liabilities	125,604.86
Total Liabilities	125,604.86
Capital	
Temporarily Restrict Net Asset	80,778.64
Unrestricted Net Assets	841,481.61
Net Income	3,950.68
Total Capital	926,210.93
Total Liabilities & Capital	\$ 1,051,815.79

Jefferson County Community Partnership - Income Statement
For the Three Months Ending September 30, 2023

Current Month Actual	Account Description	Year to Date Spent	Annual Budget	Actual % should be 16%
Income				
0.00	Non-Negotiable Cash Income	0.00	0.00	0
0.00	Fundraising Income	0.00	0.00	0
14.22	Other Income-All Depts.	17.62	3,000.00	1
1,869.72	Interest Income	4,712.51	14,921.04	32
2.50	Contributions-All Depts.	205.41	1,027.91	20
20,438.67	Grants-Other-All Depts.	55,668.03	203,741.53	27
26,455.46	Contracts-Govt	70,723.18	335,440.23	21
0.00	Contracts-Other	0.00	0.00	0
0.00	Sponsorship	0.00	0.00	0
0.00	Use of Prior Year Restricted	0.00	7,465.52	0
48,780.57	Total Income	131,326.75	565,596.23	23

*Regular Int (709.88)
+ CD interest (1,159.84)
Yeah!*

*heavy draw
on JF*

Current Month Actual	Account Description	Year to Date Spent	Annual Budget	Actual % should be 16%
Employee Expenses				
25,077.94	Salaries Expense	69,816.60	288,448.19	24
5,648.97	Tax, Health & 403 Expense	16,923.01	75,259.47	22
259.55	Workers Compensation	665.03	5,068.30	13
0.00	Unemployment Reserve	0.00	0.00	0
Occupancy Expenses				
0.00	Audit & Legal Fees	0.00	6,320.16	0
1,116.64	Other Contracts	3,998.61	10,291.68	39
692.59	Insurance Expense	2,254.02	8,232.72	27
1,850.00	Rent/Lease-Building	5,550.00	19,425.00	29
21.00	Security Expense	63.00	210.12	30
101.89	Office Supplies	165.04	1,425.48	12
279.94	Telephone Expense	839.82	2,939.40	29
305.71	Utilities Expense	888.13	2,907.36	31
Program Expenses				
1,071.75	Contracted Services	1,442.49	5,637.49	26
149.70	Postage & Delivery Expense	306.81	1,177.60	26
2,763.66	Direct Services	4,479.10	62,937.12	7
1,537.40	Program Supp & Advertising	2,008.35	3,916.25	51
0.00	Professional Dev-Conferences	0.00	0.00	0
0.00	Elec & Tech Equip	0.00	0.00	0
1,997.18	Travel/Meals/Network	2,779.96	9,936.75	28
0.00	Permits / Licenses	0.00	1,500.00	0
0.00	Fundraising Expense	0.00	0.00	0
42,873.92	Total Operating Expenses	112,179.97	505,633.09	22
5,906.65	Income Over Operating Expens	19,146.78	59,963.14	(32)
(2,070.04)	Unpaid Annual Leave	15,199.81	0.00	0
0.00	Depreciation Exp-Moveable	0.00	0.00	0
0.54	Interest & Bank Fees	1.62	54.00	3
0.00	Misc. Expense	0.00	0.00	0
0.00	Loss/(Gain) Disposal of Asset	0.00	0.00	0
(4.44)	(Over)/Short Post/Petty	(14.79)	0.00	0
0.46	Sales Tax - UNR	9.46	0.00	0
(2,073.48)	Total Non-Operating Expenses	15,196.10	54.00	28,141
7,980.13	Total Income over Total Expens	3,950.68	59,909.14	(7)

Amendment!

LEPA Needs ++

*annual /
larger pyrat
BladeTechX
Survey monkey -
annual*

typical

LEPA startup

LEPA - Amendment

Jefferson County Community Partnership
Check Register
For the Period From Aug 1, 2023 to Sep 30, 2023

Check #	Date	Payee	Amount	
Debit 8/2/23	8/2/23	Aetna	2,203.98	ER Paid Medical-Aug
14313	8/7/23	4 Imprint	200.35	Post Cards-Parent Ed
14314	8/7/23	AFLAC	59.28	EE Paid Supp Benefit-July
14315	8/7/23	B.F. Mahn & Sons	370.74	HOH Client Service-plumbing
14316	8/7/23	Blade Tech	345.00	Remote computer work
14317	8/7/23	Charter	279.94	Phone / Internet - Aug
14318	8/7/23	Waste Mgmt Bagco	200.00	HOH Client Service
14319	8/7/23	FOSTER YOUTH-DW	75.00	Intake & Driver's Permit
GiftCard#1	8/7/23	Leader Publications	354.00	LFPA Position Ads/Jul&Aug
Debit 8/8/23A	8/8/23	Amazon	6.00	Bleach Tablets
Debit 8/8/23B	8/8/23	Amazon	36.85	Construction Paper
Debit 8/9/23	8/9/23	Amazon	100.26	Planner/Duct Tape/Paper/DVD Player
EFT81123	8/11/23	ADP, LLC	8,895.04	Net P/R-PPE 8/4/23+1,056.78 (travel & trailer repair)
EFT81123A	8/11/23	ADP, LLC	2,399.15	Federal Taxes-PPE 8/4/23
EFT81123B	8/11/23	ADP, LLC	332.64	State Taxes-PPE 8/4/23
EFT81123C	8/11/23	ADP, LLC	697.08	SEP-IRA PPE 8/4/23
EFT81123D	8/11/23	ADP, LLC	72.47	ADP-PR&Tax Fee PPE 8/4/23
Debit 8/11/23	8/11/23	Amazon	13.49	Construction Paper
Debit 8/14/23	8/14/23	Microsoft	864.00	Annual O365 Subscription
Debit 8/16/23	8/16/23	Facebook	25.00	Promote A/C Units Available
Debit 8/16/23a	8/16/23	Employtest	284.05	Tests for pre-employ screening
14320	8/18/23	Alliance Member Serv	840.24	Liab/Auto/SSP/D&O/Prop/Dishon/Acc/U mb-Aug
14321	8/18/23	AmerenUE	305.71	Utilities - Aug
14322	8/18/23	Blade Tech	281.50	Monthly Cloud Service
14323	8/18/23	Constant Contact	378.00	Annual Email Contact Mgmt
14324	8/18/23	DDA	1,850.00	Plass Road Rent-Sept
14325	8/18/23	Enterprise Leasing	38.50	Car Rental-CP Mtg-Jeff City 8/9/23
14326	8/18/23	Midwest Bank Centre	100,000.00	CD#3-12 month CD
EFT82523	8/25/23	ADP, LLC	7,836.11	Net P/R-PPE 8/18/23
EFT82523A	8/25/23	ADP, LLC	2,399.45	Federal Taxes-PPE 8/18/23
EFT82523B	8/25/23	ADP, LLC	333.63	State Taxes-PPE 8/18/23
EFT82523C	8/25/23	ADP, LLC	697.08	SEP-IRA PPE 8/18/23
EFT82523D	8/25/23	ADP, LLC	72.47	ADP-PR&Tax Fee PPE 8/18/23
Debit 8/29/23	8/29/23	Panera Bread Co	25.57	Internal Mtg 8/28/23
Debit 8/31/2023	8/31/23	Facebook	24.97	Promote A/C Units Available
14327	9/5/23	AFLAC	59.28	EE Paid Supp Benefit-Aug
14328	9/5/23	Better Business Bureau	200.00	Charity Seal Prog Fee
14329	9/5/23	B.F. Mahn & Sons	998.95	HOH Client Service-HVAC
14330	9/5/23	Blade Tech	270.00	Remote computer work
14331	9/5/23	Family Dev Resources	150.00	TPN-AAPI/NSCS Assessment

Jefferson County Community Partnership
Check Register
For the Period From Aug 1, 2023 to Sep 30, 2023

Check #	Date	Payee	Amount	
14332	9/5/23	Lincoln Financial	624.27	EE Pd Life/Dental/LTD-Sept
14333	9/5/23	Survey Monkey	372.00	Annual Subscription
Debit 9/5/23	9/5/23	Cecil Whittaker's	128.01	Board Mtg/Orient 9/5/23
Debit 9/6/23	9/6/23	Aetna	2,203.98	ER Paid Medical-Sept
EFT9123	9/8/23	ADP, LLC	9,011.57	Net P/R-PPE 9/1/23+652.81 travel
EFT9123A	9/8/23	ADP, LLC	2,605.42	Federal Taxes-PPE 9/1/23
EFT9123B	9/8/23	ADP, LLC	357.39	State Taxes-PPE 9/1/23
EFT9123C	9/8/23	ADP, LLC	738.57	SEP-IRA PPE 9/1/23
EFT9123D	9/8/23	ADP, LLC	72.47	ADP-PR&Tax Fee PPE 9/1/23
Debit 9/11/23	9/11/23	Amazon	22.16	USB/HDMI&USB/USB Adapters
Debit 9/11/23A	9/11/23	Walmart	110.24	TPN-Safety Incentives
Debit 9/11/23B	9/11/23	Papa Johns	62.06	HOH-Vol Lunches-Ramp Build
Debit 9/11/23C	9/11/23	Quick Chips 66	7.03	HOH-Vol Ice-Ramp Build
14334	9/13/23	Alliance Member Serv	840.16	liab/auto/SSP/D&O/Prop/Dishon/Acc/Um b-Sep
14335	9/13/23	Alpha Media	157.00	LFPa Help Wanted Ad
14336	9/13/23	AmerenUE	305.71	Utilities - Sep
14337	9/13/23	Brookes Publishing	305.10	PICCOLO Curriculum-ORC
14338	9/13/23	Charter	279.94	Phone / Internet - Sep
14339	9/13/23	Herzog, Clara	200.00	Desk for HOH operations
14340	9/13/23	Lowe's	2,010.16	HOH Client Services-Ramp
14341	9/13/23	Midwest Conv Care	45.00	Pre-Employ Drug Screen
14342	9/13/23	Office Depot	80.98	Paper/Hot Choc(used rewards)
14343	9/13/23	United Healthcare	25.98	EE Paid Vision (Oct-Dec)
14344	9/13/23	Waste Mgmt Bagco	200.00	HOH Client Serv-Ramp Cleanup
Debit 9/13/23	9/13/23	Vistaprint	41.20	LFPa-Biz Cards-Ken Curfman
Debit 9/18/23	9/18/23	Amazon	62.67	Golfpencils/Calendar/CorrTape
EFT92223	9/22/23	ADP, LLC	9,241.14	Net P/R-PPE 9/15/23
EFT92223A	9/22/23	ADP, LLC	2,809.73	Federal Taxes-PPE 9/15/23
EFT92223B	9/22/23	ADP, LLC	380.16	State Taxes-PPE 9/15/23
EFT92223C	9/22/23	ADP, LLC	726.13	SEP-IRA PPE 9/15/23
EFT92223D	9/22/23	ADP, LLC	73.79	ADP-PR&Tax Fee PPE 9/15/23
14345	9/27/23	B. F. Mahn & Sons	207.99	HOH Client Service-HVAC
14346	9/27/23	DDA	1,850.00	Plass Road Rent-Oct
14347	9/27/23	Lincoln Financial	624.47	EE Pd Life/Dental/LTD-Oct
14348	9/27/23	P&T Construction	2,500.00	HOH Client Serv-Door/Window Rep
14349	9/27/23	Postmaster	198.00	1st Class Stamps
14350	9/27/23	Proffer Wholesale	275.70	LFPa-Bismarck/Union/Homeless Event
14351	9/27/23	Blade Tech	267.50	Monthly Cloud Service
14352	9/27/23	Blade Tech	390.00	Setup/rollout LFPa computer
14353	9/27/23	Schroeder, Katie	25.00	Length of Service-5 years-Katie S
Total			<u>\$ 175,014.46</u>	

JCCP FYE June 30, 2024 Organizational Budget Amendment Presentations		Original Budget Approved March, 17 2023	Amend No. 1 - Nov. 2023	Post Amend No. 1 - Revised Balances	Explanation
Hammers of Hope	Admin - M10/11/14/55	271,595.71	-	271,595.71	No Change to Original Budget Estimate
	Unrestricted - M01	240.00	-	240.00	No Change to Original Budget Estimate
	Volunteer Events - M03	345.00	-	345.00	No Change to Original Budget Estimate
	Employee Related M04	595.00	-	595.00	No Change to Original Budget Estimate
	Tech Upgrade - M05	-	5,780.55	5,780.55	Upgrade of core accounting software planned in FY24 Quarter 3.
	CTF-COVID \$ - M15	-	1,062.56	1,062.56	Remaining funding for families with needs resulting from Covid 19.
	Community Leadership (United Way) (CLT) - M23	-	100,000.00	100,000.00	New contract supporting strategic plan activities around Early Childhood.
	Community Leadership (United 4 Children) (U4C) - M24	-	15,000.00	15,000.00	New contract (supplemental) supporting strategic plan activities around Early Childhood.
	Youth Future Career Program - M34	-	70,988.00	70,988.00	Revised amount for contract July 1, 2023 through June 30, 2024. Youth outreach, education and career support activities.
	Dental Activities M44	25.52	-	25.52	No Change to Original Budget Estimate
	Stupp - M77 (General Operating Grant)	15,017.91	-	15,017.91	No Change to Original Budget Estimate
	Local Food Purchase Assistance (LFPA) M95	-	134,146.00	134,146.00	LFPA Activities for Year 2 of food distribution program. Amount to increase in near future. Admin & Food dollars are in this contract portion.
	Local Food Purchase Assistance (LFPA+) M96	-	142,927.00	142,927.00	Food only distributions are allowed in this portion of the contract.
	Admin & Other Subtotal	287,819.14	469,904.11	757,723.25	After Amend #1 - Sector is 78.1% of budget
Hammers of Hope	Contributions M50	4,000.00	-	4,000.00	No Change to Original Budget Estimate
	State Farm - M51	2,500.00	-	2,500.00	No Change to Original Budget Estimate
	Marillac (was Daughters of Charity) - M53	42,289.27	-	42,289.27	No Change to Original Budget Estimate
	Lutheran Foundation - M73	23,341.65	-	23,341.65	No Change to Original Budget Estimate
	Jefferson Foundation - M75	28,910.36	-	28,910.36	No Change to Original Budget Estimate
	HOH Subtotal	101,041.28	-	101,041.28	After Amend #1 - HOH is 10.4% of budget
The Parenting Network (TPN)	CC - (0-8 yrs old) M63	11,973.73	-	11,973.73	No Change to Original Budget Estimate
	Children's Trust Fund - ORC Tracking - M40	-	10,000.00	10,000.00	Fee for service contract for additional tracking of home visits with certain criteria.
	Old Newsboys Day - M69	1,500.00	-	1,500.00	No Change to Original Budget Estimate
	Dev. Disability Advocates - M70	22,320.00	(2,000.00)	20,320.00	Renegotiated contract for larger per visit amount but reduced visits to closer to expectations.
	Jefferson Foundation - M76	68,018.10	-	68,018.10	No Change to Original Budget Estimate
	TPN Subtotal	103,811.83	8,000.00	111,811.83	After Amend #1 - TPN is 11.5% of budget
		492,672.25	477,904.11	970,576.36	DRAFT - Amendment No. 1